

## Directors' Note for Portfolio Groups

Portfolio title: Pilton Bluecoat LGB

Date of meeting: 17<sup>th</sup> January 2020, 1.30pm.

Attended by: Ian Thomas, Louisa Burbidge, Caroline Preston, Caroline Tucker, Michelle Potter, Zoe Charlton, Verity Goss (clerk),

<b>Brief overview of discussion</b>
<p><b>WELCOME AND APOLOGIES</b> CT welcomed all to the meeting. Apologies received and accepted from Nigel Dilkes.</p>
<p><b>BUSINESS OF MEETING</b> Order of business confirmed.</p>
<p><b>REGISTER OF BUSINESS INTERESTS</b> None declared.</p>
<p><b>MINUTES OF MEETING HELD ON 4<sup>th</sup> October 2019</b> Minutes agreed. To be signed at next meeting due to chair absence.</p>
<p><b>MATTERS ARISING FROM PREVIOUS MEETING</b> None.</p>
<p><b>GOVERNOR CHANGES</b> ZC had returned to the area and wished to rejoin the LGB.</p>
<p><b>CHAIR'S REPORT/ACTIONS</b> Chair not present.</p>
<p><b>CONFIRM MEETINGS</b> Next meeting agreed as Friday 10<sup>th</sup> June – 1.00pm ethos, 1.30pm LGB.</p>
<p><b>SPRING TERM CURRICULUM REPORT</b> Curriculum currently working on topic 'Farm to Fork' – providing good opportunities to use the school's global partner links within the topic.  School Subject Leaders were being developed – subject leaders had a very in depth knowledge of how their subject is taught, and the progress children are making in the subject. IT explained how and Ofsted inspector would question subject leaders. IT also explained how subject leaders were being supported in their practise, and how the leadership team was learning from other schools' approaches.</p>

IT explained vertical curriculum planning, and how this built on children's knowledge each year.

Sketchbook practise/topic journals – staff had worked on the development of these for children to be recording their learning reflecting the current topic.

Summer term topic would be 'we are the champions' (Olympics). 2020-2021 topics were planned to be the 1600s in the autumn term, an environmental project in the spring, and 'Urban Masterpiece' in the summer term. These topics had many possibilities for development.

The school was currently in the process of putting in an application for a cluster grant to continue working with a school in India, which would also bring more schools in to the project.

CP updated on some potential links and projects that were upcoming for Beaford Arts that schools may be able to become involved in.

At the last meeting it was reported that there were some issues with obtaining visas for the Ugandan teachers to visit the UK – these had now been obtained, and the teachers would arrive on 28<sup>th</sup> February and stay for just over a week.

#### **SIP – MAT AND SCHOOL SPECIFIC**

IT reminded governors of the four school improvement priorities for the year.

More able children priority – this was progressing well. IT explained how staff had been working on this, and how the level of challenge provided to children of different abilities was adapted to suit what they needed. MP and CT had completed a visit with this focus. They had talked to groups of children, and were impressed with the strategies that were in place for children to use if they got stuck. MP and CT had also talked with children about their future aspirations. Children were aware of how to go back and edit their work, as well as the dive deeper challenges for lessons. MP and CT reported that they were able to tell from children's conversations that the approach of staff across the classes was consistent.

ZC agreed to take on leadership and management focus. Dates agreed for future governor visits.

HT report was distributed. IT explained the different areas of the report.

Decision Spelling programme was explained, and its effectiveness discussed.

Staff 6 month performance management meetings were coming up. IT stated that these would look at progress made towards targets, and what support was needed.

IT explained how the marking policy had evolved.

#### **GROUP SPECIFIC LEARNING SUPPORT**

Learning Champions programme was continuing – this now included a group of eight children visiting Apple Tree Farm on Mondays. This was working well. IT explained what support was put in place to support children with specific needs.

IT explained how children taking part in learning champions were monitored at the end of each term to consider the progress they had made, and whether they should continue with the same activities, or whether changes should be made.

**SIAMS INSPECTION REPORT**

Discussed in ethos meeting.

**SAFEGUARDING REPORT**

IT updated governors on current numbers being monitored.

**HEALTH AND SAFETY**

Report was received. IT reported that the yurt had suffered in the recent bad weather – it was felt to be fixable at this time.

Fire inspection had been carried out. Fire drill to happen soon.

Michelle Potter agreed to be H&S governor for Pilton.

**GOVERNOR ACTIVITY SUMMARY**

Visit discussed earlier. MP and CT to produce report.

**GOVERNOR TRAINING**

CP had attended Ofsted CPD day.

**ANY OTHER URGENT BUSINESS**

Parent group – discussed. Governors acknowledged there was a need for new members, and discussed how to encourage new members. IT to talk to chair of parent group.

**DATE OF NEXT MEETING**

Friday 10<sup>th</sup> June – 1.00pm ethos, 1.30pm LGB.