



## Directors' Note for Portfolio Groups

Portfolio title: Pilton Bluecoat LGB

Date of meeting: 18<sup>th</sup> May 2018

Attended by: Nigel Dilkes, Mary-Lu Hick (chair), Zoe Charlton, Pip Cartmell, Ian Thomas (head of school), Bridgitte Quinn, Verity Lunn (clerk).

Brief overview of discussion	Bullet action points
<p><b>Welcome and Apologies</b> MLH welcomed all to the meeting. PC led the opening prayer. Thomas Lawrence-Hall was unable to attend the meeting.</p> <p><b>Business of Meeting</b> Order of business confirmed.</p> <p><b>Register of Business Interests</b> No relevant interests declared.</p> <p><b>Minutes of Previous Meetings</b> Minutes of 15<sup>th</sup> June, 13<sup>th</sup> October, 1<sup>st</sup> December and Ethos 15<sup>th</sup> June agreed and signed as an accurate record of the meeting.</p> <p><b>Matters Arising from Previous Minutes</b> Local governors talked through matters arising. Had not yet received Diocesan report from Christina Mabin.</p> <p><b>Governor Changes</b> Governors discussed the current make up of the local governing body, and agreed the need to recruit some more non trustees/staff – currently only one parent governor who did not have another role.</p> <p><b>Chair's Report/Actions</b> MLH had completed a learning walk – later on agenda.</p>	

### **Confirm Ethos Meetings**

Governors discussed whether to have ethos meetings as separate meetings or as part of the LGB meetings. Had received advise from Gill Tewkesbury who had been looking into this – discussed difficulty of bringing in extra person for part of the meeting, although GT had expressed she would be happy to come in for just part of a general meeting. Strapline should be in place before the end of term. Agreed to continue to have a separate meeting for time being as a lot to get through with the change of leadership. Date of next meeting agreed for 9.00am Friday 6<sup>th</sup> July (VL unable to clerk).

### **School Improvement/External Advisors Report (Ofsted 2018)**

IT talked through the Ofsted report and how this fed into the school improvement plan. Governors agreed it had been a very thorough inspection. Governors were pleased that aspects mentioned in the report were those that had been discussed in meetings, that the school was aware of and already working on.

### **Review of School Improvement Progress**

IT talked through the report, which all had received.

2018/2019 staff structure – IT discussed plans for leadership structure for the next year (upper and lower school leaders), and what improvements this would make. Governors talked about fully immersive curriculum learning and how the children engaged with this.

IT distributed the 'big sheet' showing expected outcomes for children, based on Target Tracker. LGB members looked at the data, IT explained how information on the sheet worked and how staff used the information. **It was asked how the sheet was used when SATs data came back.** IT confirmed that staff did compare results with predictions and examined how accurate it was and where the issues were.

Safeguarding – governors looked at the report from Sue Wells, which was very positive about levels of Safeguarding in the school. IT had been on level 3 training, and discussed aspects that he felt could be improved following this training. Governors were happy with safeguarding procedures in the school.

**Governor Activity Summary**

MLH had distributed SEN walk report, and talked about how children were having their individual needs met. MLH was pleased to see the progress of support put into place last year. Governors discussed the progress of EHCP applications and support given to children and families. In future to discuss assigning specific leads to governors.

**LGB Monitoring Plan for the Year**

Monitoring priorities had already been set following the inspection report.

**Compliance Review of School Website**

Compliance managed and monitored by Briony Parsons and Ian Thomas.

**Governor Training + Governing Body Development Subscriptions**

IT explained the better governor website.

PC to attend Diocese training course for Trustees

**Any Other Urgent Matters**

PC asked about co-ordinating non pupil days with Pilton Infants and Pilton Secondary – discussed logistics of this. Agreed Infants school likely to be easier as not in a different MAT.

**Dates of next meetings**

Agreed Friday 6<sup>th</sup> July (later changed to 20<sup>th</sup> July) and Friday 21<sup>st</sup> September.

MLH thanked all for their time.

Future meeting – assign governors to specific leads.

VL to send out link to LGB members.

VL to arrange course booking.

MLH to contact Gill Tewkesbury to set up ethos committee.