



Directors' Note for Portfolio Groups

Portfolio title: Pilton Bluecoat LGB

Date of meeting: 22nd March 2019, 1.30pm.

Attended by:

Brief overview of discussion

WELCOME AND APOLOGIES

IT welcomed all to the meeting. Local governors noted it was the first meeting since the death of Thomas Lawrence-Hall, who had served as a governor at Pilton Bluecoat for many years, and would be much missed by the school community.

Apologies were received and accepted from Mary-Lu Hick. IT agreed to lead the meeting in her absence.

BUSINESS OF MEETING

Order of the meeting was confirmed.

REGISTER OF BUSINESS INTERESTS

None declared.

MINUTES OF MEETING HELD ON 23/11/18

Minutes agreed as an accurate record of the meeting – to be signed at the next meeting.

MATTERS ARISING FROM PREVIOUS MEETING

Shanghai maths – what was the progress of this? IT reported that staff had taken on another step since the last meeting, and now also included a 'diving deeper' challenge within each chunk. The impact of the Shanghai maths program would be reviewed at the end of the school year, and its impact determined.

GOVERNOR CHANGES

IT explained that Mary-Lu Hick wished to step down from her role of chair of the LGB. Simon Wallis and Caroline Tucker had resigned from their roles as trustees following discussions with the regional schools commissioner around employees on trustee boards.

CHAIR'S REPORT/ACTIONS

Chair absent.

SIP – MAT AND SCHOOL SPECIFIC

IT distributed copies of the SIP. IT explained that SIPs were initially set at the end of the summer term.

First Priority – IT explained the aims for this year for the disadvantaged and vulnerable groups, and what actions were being put into place to work towards these targets with these groups.

Second Priority – establishing consistency across the school in regard to marking and feedback. IT stated that a new marking and feedback policy had been introduced since September. IT gave some examples of what was being implemented.

Third Priority – Development and leadership. IT explained the work on the leadership structure within the school, including subject leaders, and gave examples of the CPD that

had been put in to place where needed.

Fourth Priority – developing the Christian Vision, which was also part of the ethos group’s purpose.

IT distributed the head teacher’s report to the LGB members.

IT explained the events that had been happening in the school. There had been a particular focus on DT as part of the Whizz Band Pop topic – there was soon to be a DT specific week across the school.

Effectiveness of leadership and management – LGB members discussed the effectiveness of the new leadership structure which had been set up since September. IT stated that he was currently in the process of doing staff performance management half termly reviews. IT explained the training staff had undertaken over the term.

PHSE – IT explained the Jigsaw resource. The school would be part of the trial for this, which was also being used by the infants and secondary schools. Pilton Bluecoat would start using it in classed in the summer term – it would need to be allocated time in the school timetable, as approximately an hour a week was needed. The resource would also be used for transition work – both Y6-Y7, and Y2-Y3.

Quality of teaching and learning – IT reminded LGB members that the mantle of the expert approach was being used throughout the school. IT reported that this was working very well, and children were engaging very well with this approach.

IT explained how shared and guided writing was being used in the school.

Behaviour and welfare – IT stated that the CPOMs software for recording Safeguarding concerns was proving to work very well in the school environment. Many members of staff had attended the recent level two safeguarding training session led by Rhian Nicholas, which had also been attended by a number of LGB members.

IT explained how the school evidenced the need of particular children for additional time/readers for SATs test.

IT reported that the Y5 link with the school India was so far very successful. Pilton Bluecoat had also been contacted by a school in Turkey to see if they wanted to be part of a project with them as part of an Erasmus project.

GROUP SPECIFIC LEARNING SUPPORT

LGB members had previously talked about the learning champions groups for children requiring additional support. These were still proving a success. IT reported that Kate Taylor was having a positive impact in her role of SENDCO.

How had the children who did not speak English when they arrived at the school settled in? IT reported that the school had been very lucky to have a member of staff who spoke the children’s native language. The Y6 child would be able to have a translator when sitting their SATs tests.

PUPIL NUMBERS AND ATTENDANCE

IT reported that overall attendance was good. There were small groups of children whose attendance was a concern, and conversations were had with the parents concerned.

SAFEGUARDING REPORT

Sue Davies was shortly to visit the school to carry out the termly audit. There were currently three high level safeguarding concerns in the school.

H&S REPORT

All had received. IT noted that the hall floor had been redone.

Pilton had recently had a Health and Safety Audit, and had passed with 100%. IT stated that the premises manager and business manager were very good at checking all the sites within the MAT.

GOVERNOR ACTIVITY SUMMARY

Reports had been received from two trustees – LGB members discussed these reports.

COMPLIANCE REVIEW OF SCHOOL WEB SITE

IT stated that the ethos area of the school website had been talked about as part of the ethos group meeting. The trust business manager monitored the school websites to ensure all were compliant.

OUTDOOR EDUCATION VISITS POLICY

All had received the proposed policy. VG explained the differences from the previous policy. All agreed they were happy with the new policy.

ANY OTHER URGENT BUSINESS

None raised.

Meeting ended 3.00pm.

DATE OF NEXT MEETING

Friday 21st June 1.30pm, Pilton Bluecoat Academy.