

Directors' Note for Portfolio Groups

Portfolio title: High Bickington LGB

Date of meeting: 27th January 2020, 6.00pm

Attended by: Susie Kevern, Jane Adams, Rob Norton, Verity Goss (clerk)



Brief overview of discussion

Procedural items

Welcome and apologies

SK welcomed all to the meeting. Apologies received and accepted from Helen Rowden and Claire Large. SK stated that HR had confirmed she was happy to become a member of the LGB. RN stated that Reverend Tracey may be willing to join the LGB – SK to contact.

Declaration of Business Interests

None declared.

Approve minutes of previous meeting

Minutes agreed and signed as an accurate record of the meeting.

Matters arising from minutes

Action plan following RN's L3 safeguarding training – was this all now up to date. RN explained the action plan/briefing had been shared with teaching staff and all were aware of the changes that needed to be updated.

Safeguarding survey for children on technology use – had not gone out yet to children at HB. Results from the Pilton survey had been published in all school newsletters. Advice to parents was included in the newsletter as appropriate.

Other matters brought forward

Decision Spelling Programme – RN explained the introduction of this and the strategies it helped children to learn. Children were better able to spell an unfamiliar word correctly. TA time was being partly used to work with children who needed additional support in spelling.

Y4 – no children currently at greater depth in all areas. RN explained the difficulty in predicting greater depth partway through the year. It was anticipated that some children would reach greater depth by the end of the year.

Y5 – only one child currently greater depth in all three areas. RN explained that there was additional intervention in place in the class targeted towards previously low attainers – currently mostly needed in reading and writing.

Did any additional support need to be put in place to secure the progress of children who could potentially reach greater depth? RN explained the support

currently taking place in the classroom, which included working on children's ability to self-analyse their work.

Three PP children in the school – not enough to create group data.

Mock assessments would be carried out later in the term.

Correspondence

EYFS will be moderated this summer. KS1/KS2 moderation would not be known until later in the year.

Monitoring and Accountability

2019/20 Self Evaluation Form & School Improvement Plan

Key question: What actions are we taking to ensure all of our children achieve their full potential?

School specific SIP and data had been reported to Standards and Scrutiny committee.

Overall reading was generally on track, with support for writing and maths where needed. School specific SIP outlined supporting more children to achieve greater depth.

Maths action point – all children who were high attainers at the end of KS1 to be exceeding expected standard by the end of KS2, with all other children to make expected or better progress. Were staff happy with the accuracy of current KS1 assessments? RN explained the independent work needed to make these judgements. Governors discussed the benefits of moderation within TEAM/DTSA to ensure teacher assessments were accurate.

SK had visited to talk to children before Christmas – previously a group of Y6 children had stated to her they weren't being challenged enough. SK had visited to look at books and talk to children about challenge. Had been a successful visit – children had reported that concepts were difficult when first introduced, but as these were worked on they became easier. Books showed where children were given additional work to challenge them.

Marking – did this now show where children had greater depth challenge? RN explained the different marking in each class which was changed to be suitable for the children's age – this was built on as the child progressed through the school. Book scrutiny was useful for monitoring this. RN explained the monitoring of marking that he did which then fed in to pupil progress meetings – marking was monitored and feedback given, and this was monitored to see if the recommendations were put into place. Children's responses to marking was discussed – going back and editing work already complete/using the feedback when doing their next piece.

PHSE and mental health – part of TEAM action plan.

Action point for engaging children in local community – discussion on involving children in village environmental groups. RN reported that children were generally keen to be involved in environmental activities and looking after the community/wider afield. Children benefited from work they did in the

woodland area and appreciated their environment.

NQT – had settled in well. NQT support was very good – CEO was providing weekly support, RN daily support. First term had been passed. New statutory requirement for NQT policy – TEAM policy would be developed shortly. JA to visit the NQT to discuss support received.

SK to visit to talk to Y6 higher attainers as a follow up to her visit before Christmas.

Reading – would be focus of one of Ofsted’s deep dives. Governors discussed the possibility of holding a parent workshop on the best way to support children with their reading.

Safeguarding Report/Update

Nothing to report to this meeting.

Health and Safety: inc summer improvements

No significant developments to report.

Strategic

Attendance – whole school 96.3%, target 96.4%. Class 3 97.5%, Class 4 97.4%. Class 2 lower due to some medical events/needs. First attendance letter sent home for one child.

Student teacher from DTSA coming to work in Class Two – third placement, first two had been at Witheridge.

Date of Next Meeting:

Monday 27th April – book scrutiny (writing)

Monday 13th July – changes to relationships education from September

Early November

Meeting ended 7.57pm