

Directors' Note for Portfolio Groups

Portfolio title: Pilton Bluecoat Academy LGB

Date of meeting: 15 June 2017

Attended by: Mary Lu Hick (chair), Pip Cartmell, Nigel Dilkes, Bridget Quinn, Rhian Nicholas, Zoe Charlton, Thomas Lawrence-Hall, Verity Lunn (clerk).



Brief overview of discussion	Bullet action points
Procedural Items	
<p>Welcome and introduce new clerk, apologies and sanction absence ND opened the meeting with a prayer. MLH welcomed all to the meeting, and introduced VL as new clerk. No apologies received.</p>	
<p>Sign off previous minutes. Minutes agreed and signed as an accurate record of the meeting.</p>	
<p>Matters arising brought forward Staffing structure: ND brought up the change of Y3 moving to two classes from current three. RN reported that the children were settling well into the new class structure. RN gave an overview of the current staffing structure, and upcoming staffing changes.</p>	
<p>Correspondence None</p>	
Monitoring and Accountability	
<p>Summer term Curriculum overview KS2. (See list of activities from RN) RN reported on the variety of curriculum activities that had been organised since the last meeting, and reflecting on the success of these, particularly 'Bluecoat's Got Talent' and the Oscars evening, showing the films produced during the previous term's topic, Heroes and Villains. RN informed governors of the current term's topic 'Here Come the Vikings', and of the success of the 'big event'</p>	

<p>day with the Multi-Story Theatre Company which had been used to start the topic. Other activities which had inspired some good work were a 3D goggles 'expedition day', Taiko drumming (with children performing in the Taiko festival in Exeter) and maths enrichment and music enrichment days which had benefitted gifted and talented and pupil premium children.</p> <p>Pilton Community College orchestra had been to visit – governors discussed how this would be making children more familiar with the secondary school, as well inspiring musical children. Children from all the Pilton Schools had been involved together in a project with Multi-Story Theatre. Governors agreed it was good for the schools to work together like this.</p> <p>RN gave a brief overview of the next term's topic 'Space, the Final Frontier'.</p> <p>ND stated that there was a lot of arts based enrichment activities, and asked what science based enrichment had taken place. RN agreed that there had been not specific G&T events for science this term, but that the school was restricted by what events were made available to them. Children had been attending forest school at Arlington, all sessions of which had a science brief. The topic next term would also lead to a lot of science focus.</p> <p>PC – what enrichment was available for children who did not count as G&T or pupil premium? RN stated that there were opportunities for all children who wanted them, as the school had an ethos of encouraging all the children to do their best. RN gave an example of the celebration assemblies, which not only celebrated achievement, but also for things like being a good friend.</p> <p>Governors discussed the effort put in by all the staff, and agreed that this was likely a result of the staff feeling valued.</p> <p>CPD for staff was discussed – TEAM was recently part of the Dartmoor teaching alliance, with five teachers across trust on their 'good to outstanding' program. Governors discussed the other opportunities were arising out of this alliance, and agreed the benefits of this seemed to be very good. RN explained the funding around being a member of a teaching alliance – cost of about £2 per pupil for the year.</p>	
<p>Progress and attainment data for Summer 1</p> <p>RN stated SATs results were not out in time for the meeting – expected July 4th. Next week optional SATs were taking place for the other year groups – data from these was not published, but used to confirm teacher assessments. RN explained the use of Target Tracker to monitor children's progress – over year expected to make six steps progress, by this point in term expected 5 steps. Governors viewed the data from this and agreed that it was encouraging.</p> <p>RN reported that children in all five schools will have a piece of creative writing to do in the next few weeks,</p>	

<p>which will be used in a moderation session to compare the same piece of work across all schools, and to get a common understanding of what 'good' looks like.</p> <p>Governors discussed Y6 transition to secondary school.</p>	
<p>Progress on SDP</p> <p>RN gave information on what aspects had helped the children engage with writing – eg use of story boards in film project, giving enjoyment to the process of writing rather than just the result. Teachers had found it effective to have a 'purpose' to the writing.</p> <p>Each year group has a checklist of what children need to attain in terms of punctuation and grammar – governors discussed the use of this.</p> <p>Quality of provision for children with additional needs – RN reported that Kate Taylor was doing a great job as SENCO across the MAT, and had been to do transitional meetings with Y2 pupils coming to Pilton Bluecoat in September, so that she was fully aware of individual needs.</p>	
<p>Safeguarding report (written by SD)</p> <p>RN distributed the safeguarding report from SD to governors to take away and read.</p>	
<p>Strategic</p>	
<p>Attendance - including PP</p> <p>Figures not available this meeting – admin staff with knowledge to produce this report not in office.</p>	
<p>Staffing</p> <p>Covered earlier in meeting.</p>	
<p>Update on TEAM Academy trust</p> <p>RN updated governors on the current status – High Bickington and Witheridge still hoping to convert 1st July at this stage.</p>	
<p>MLH thanked RN for her work in producing the data.</p>	

<p>Date of next meeting: To be confirmed.</p>
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